**St Nicholas School PTFA Meeting, Tuesday 7th March 2017**

**Present:**

Tanya Mason-Flynn

Carol Wee

Katie Morton

MJ Wright

Emma West

Claire Feltham

Mrs Sanders

1. **Apologies**

Alice Chapman

1. **Minutes of last meeting**

Approved.

1. **Treasurers Report**

Expenditure: £33 to Mrs Sanders for sundries

Christmas card: £324.58 paid out

Parents to be refunded shortly

Cheque for £17.52 given to Alice for Christmas sundries

Roughly £100 profit for cinema night, with £21 expenses. There is unlikely to be a huge cost to getting a licence - £10? (TBC). CW to confirm cost.

CS requested a coach for Chestnuts at a cost of £92.50.

1. **Vintage Tea Party**

Flyer and poster required – KM to do this. The Ark will promote it. It may be worth trying the Hill in case we can meet their advertising deadline. MJ has sourced tablecloths and will bring them to school. MJ will also check whether Stalbridge can provide napkins too.

Crockery needs to be confirmed from Forget Me Not Vintage at an estimated cost of £80. Ideally there should be a maximum of 50 people for one sitting. School cutlery is to be used.

Bunting – there is some already. Lucy (from Forget me Not Vintage) has some for hire if required. An appeal will be put on Facebook for more. Fabric shops (such as Courtneys in Blandford) might be asked for scrap donations to make extra bunting if required.

Food will be provided by the following suppliers:

* Oxfords Bakery (scones)
* Co-op (tea, sugar etc)
* Morrisons (contribution TBC)

TMF will appeal on Facebook for cake donations.

Phil Blake can provide a CD of suitable music.

Mrs Maley to be asked when set up can begin on the day. 12ish ideal.

Mrs Hanson or Mrs Maley to be asked about existing risk assessments.

The main gate should be kept closed with people coming through the front door.

3) **Other future events**

**a) Sponsored climb**

Organised by TMF at Clayesmore.

Ideas for projects to fund with the money were discussed such as reroofing the outdoor shelter near Acorns classroom or jungle matting for the outdoor classroom area. It was decided that a new projector would be ideal.

A risk assessment is not needed as Clayesmore have their own. It will be possible to take other groups in the future. Ten per group maximum.

**b) Story book**

Just one entry so far.

**c) KS2 disco**

12th May 4:30 to 6:30

**d) Art exhibition**

Friday at the end of Artsweek suggested. TMF waiting to hear from Wessex Photo for framing. CS’ husband has also done costings for framing.

To discuss further after Vintage Tea.

Cheese and wine event to launch exjhibition:

MJ to contact Leopard Dairy

CF to contact James’ Cheese of Child Okeford

TMF to contact Olives Et Al

AC’s husband Chris works for Hall and Woodhouse so worth asking for beer/wine contributions

**e) Hey Day**

TMF attended an organisers’ meeting and has offered to help with a stall but more volunteers are needed. Perhaps we could join forces with The Ark.

**6. Summer Fete**

New date is 15th July. Louise to organise Tae Kwondo session at 2:30/3:45.

£5 per pitch.

Other stall holders could include Oasis plants. Pottery stall possible.

Photo booth suggested MJ has a princess carriage and pirate ship prop that could be used

Pony rides may be possible but there may be a problem with the insurance. CW to check with insurers.

Second hand uniform stall suggested, plus the opportunity to order new uniform. Leaflet fir new parents.

Usborne books and craft stall provided by CS’ contacts

BBQ

Face paint and tattoos – last year TMF had no opportunity for a break. It was suggested that the stall tables be clustered together to allow people to mind tables for each other so this issue won’t arise

Next meeting: CW to ring list of previous stall holders. Need bigger range this year. Further ideas:

Party lites

Neals Yard

Black Cow (EW to contact)

Christine’s puddings

Dennings unpasteurised milk from Manston (EW to contact)

James Smart – local chorizo (MJ to contact)

Scouts – TMF to contact

Little Okes and Messy Church (KM to contact)

Artsreach – mini shows (TMF to contact)

**7. Any Other Business**

A question was raised about recruiting new members but it was agreed that the committee works well and the number of committee members are sufficient at present.

CS agreed to provide costings for the projector and speak to the IT technician for St Nicholas (Ian Carr) about suitable projectors and Mr Adie about installation of the projector.

A parent who is a qualified electrician will be contacted to see if he is able to offer help. TMF also knows the electrician for the Exchange.

Sports Day:

The possibility of combining a cake sale with Sports Day was discussed. A volunteer might be sought to take pictures. Pimms might be sold to parents on Sports Day.