



ST NICHOLAS PRIMARY SCHOOL PTFA

Meeting Minutes 16.09.2025

Attending: MJ, Lisa, Rachael, Georgia, Carol, Tasha, Zoe, Jill, Charlotte & Emma

Apologies: Gemma and Simon

Welcome back to a new school year!

1. Accounts:

Bank account is looking healthy (see attached print out). Expenditure has increased this year versus last year.

Jill to have a chat with Martin re allowance from PTFA towards an allowance towards gardening club

2. Dog Show:

Everything is in place and ready for this Saturday! Reviewing risk assessment.

£60 float to be organised and card machines charged and ready.

We need a baking help from parents/grandparents etc for cakes, so shout outs on Classlist/Whatsapp groups needed please all!

3. Events:

Discussing and deciding that we will run the following events:

YEAR GROUP	EVENT	DATE	TIME	Ideas
Reception	Meet and great event for new parents	03.10.2025	3:15-4:15PM	Free Event, Cake, craft, film, duplo? RSVPS REQ!
Reception, 1 & 2 (KS1)	Polar Express event	21.11.2025	3:45-5:30PM	£5- Hot food hots dogs and possibly vegan pizza option? Lanterns, golden ticket, children dress code: PJs!
Whole School	Christmas Party!	16.12.2025 (Jill to check date ok)		Free event (PTFA to fund again) Carol



				to organise decs, Xmas gifts
3, 4, 5 & 6 (KS2)	Christmas Disco!	28.11.2025	3:45-5:15PM	£5-Decide on theme? Photo booth(N.B check which students do not permit pictures!) Xmas accessories?

Other events:

- Carol Service- information TBC, but suggestion that PTFA organise refreshments?
- Christmas 'Swap Shop' Christmas jumpers
- Christmas Gift Shop-Lunchtime shop, donations for gifts for parents to be wrapped by PTFA. Every child has a gift. **Need donations of unwanted gifts to use in shop!**
- Nativity refreshments, dates TBC

4. **Charity Status:**

We officially have charity status!

A huge achievement for the PTFA and hopefully we can now attract more grants etc.

Massive thank you to MJ and Tanya for their time to make the application!

We now need to appoint someone to focus some attention to register to Just Giving and anything else which we think may be of benefit to us. **If anyone is able to volunteer for this role please let us know!**

[n.b. May need to make an amendment to the charity accounts to referencing 01.09.2025-31.08.2026 school accounting year]

Link to our charity page:

<https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fregister-of-charities.charitycommission.gov.uk%2Fen%2Fcharity-search%2F-%2Fcharity-details%2F5270352%2Faccounts-and-annual-returns&data=05%7C02%7C%7C6702fec67fb241b54dc808ddf6f1e689%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638938240993932484%7CUnknown%7CTWFlpGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIslIAiOiJXaW4zMilslkFQljoITWEpbcIsldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=ld12DkLh2yfT3p0%2FGZu5GrmdpVyNbTav5WiSz6aY4IQ%3D&reserved=0>

5. **Blue token Scheme in Blandford Tesco:**

The PTFA have slot in the 'blue token scheme' in Blandford Tesco from Mid-October – January. Any funds raised by the scheme is to be put towards the renovation of the SEN



rooms at school. We have a guarantee £500, but anything more would be beneficial! PTFA to ensure this is publicised closer to the time on Classlist and Whatsapp groups, Facebook group etc!

6. AOB:

- Social Media Manager required! Tasha has agreed to take on the social media management of the PTFA's Facebook group. Thank you to Tasha for agreeing to this!
- PTFA has agreed to pay for an artificial tree for the school hall this year as real trees, lovely as they are, are proving difficult to home after school closes!
- Hey Day evening event for next year might be a possibility-TBC
- Fete returns for another year 06.06.2026! Planning to commence soon!

7. School 'Wishlist'

Jill to have a think of what the school would like to add onto a wish list that the PTFA could possibly assist with:

Possibly more playground toys/equipment, sandpit toys.

Discussed and agreed that PTFA will fund CPR training undertaken by the Swans Trust (minimum donation of £200) for year 6 class.

Further discussed and agreed PTFA will fund £225 towards the cost of 19-seater minibus to transport year 6 students to Salisbury Cathedral leavers event. Date TBC. PTFA may look into sourcing the transport.

PTFA agreed donation towards school trips of £13 per pupil, which is an increase of £1 from last year.

8. Date of next meeting:

10.10.2025 – **AGM** at Chid Okeford Community Centre (if possible). Straight after school. Everyone welcome and encouraged! Advertise as much as possible!